

**Job Title:**

Graphic Designer



**Expand your brand.**

**Job Description:**

As a graphic designer, you will be working directly with the creative director, the national sales team, and their project managers to produce print-ready art for the clients of LSI Graphics. To do this, the graphic designer will need to generate designs based on a creative brief or creative direction provided by the client.

The graphic designer will also be responsible for managing the design and installation work flow by receiving and proofing art files to clients based on provided information.

**Job Requirements:**

- Meticulous project management from start to finish.
- Experience with MacOSx, Adobe Illustrator & Photoshop, and Office 365
- Problem solving skills
- Ability to handle a demanding workload while maintaining a positive attitude
- Completes tasks in a timely manner and works with a sense of urgency
- Ability to move quickly and seamlessly from one task to the next

**Required Experience:**

- Some college education
- 2+ years' experience in a design related field
- Signage industry experience a plus (ADA, Interior/Exterior Branding, Environmental Graphics)
- Experience using Microsoft Office 365 products

**Characteristics:**

- Excellent written and verbal communication skills
- Detail-oriented
- Demonstrates a willingness to learn
- Team player
- Teachable
- Self-motivated
- Not afraid to ask questions if they don't know how to do something

**Working Conditions:**

- Graphic designers usually work in an office environment, but the purpose of a project may sometimes take you to non-standard workplaces. This position is flexible with the ability to work from home eventually.
- Graphic designers work a standard work week, but will be expected to work some evenings and weekends to meet project milestones and to communicate internally with appropriate colleagues and/or externally with clients.

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Employee Signature

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Date

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Manager Signature

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Date